



EXHIBIT SPACE CONTRACT



Carnival of Commerce featuring Games, Entertainment & Attractions

We hereby contract for exhibit space as indicated below for the 2012 McHenry Area Chamber of Commerce Expo to be held on Saturday, February 18th, 2012 from 10:00am to 4:00pm at McHenry High School West Campus located at 4724 W. Crystal Lake Road, McHenry.

Member Prices:

- ___ 10'w x 8'd booth = \$235
- ___ 10'w x 8'd booth with Electric = \$265
- ___ 10'w x 8'd booth with Corner = \$260
- ___ 10'w x 8'd booth #1 with Electric and Corner = \$380
- ___ 10'w x 8'd booth in hallway = \$400

Non-Profit Organizations (501 c 3) Prices:

- ___ 10'w x 8'd booth = \$175
 - ___ 10'w x 8'd booth with Electric = \$195
- Booth Special**
___ Shared booth 5'w x 8'd space = \$160

Non-Chamber Members ~ Please call 815-385-4300 for prices.

****We encourage participants to provide a form of entertainment that we can use in our advertising. Should you be doing so, please indicate below. Entertainment could be Bean Bag Toss, Duck Pond, Sucker Tree, Money Booth, giveaway items, etc.**

- Deposit of 50% will hold space for McHenry Area Chamber members. Full payment is due by February 3rd, 2012.
- **Full Payment Must Accompany Contract from Non-Members.**
- If electrical service OTHER THAN 15 AMPERE, 115 VOLT CIRCUIT is required, advanced arrangements must be made with the committee for an additional cost.
- Exhibitors MUST PROVIDE the Chamber with certificate of liability insurance. *The McHenry Area Chamber of Commerce should be listed as the Certificate Holder and both the McHenry Area Chamber of Commerce and McHenry High School District #156 needs to be listed as additional insured. Date of February 18th, 2012 should also be added. General Aggregate should be \$1 million. Home Owners Insurance acceptable. Should this be a problem contact the chamber.*
- Deposit and exhibit fees are NON-REFUNDABLE.
- No dissembling of booths will be allowed before 4:00 pm on Saturday, February 18th, 2012.
- Exhibitor Parking north end lot of School.
- **Exhibitors can sell from booth.**
- 1 Chair provided.
- Exhibitors setup 7:00-9:30am on February 18th.
- Sponsorships available.
- We ask that exhibitors donate 1 item for raffle minimum value of \$25.

Sponsored by:



Please fill out the below information & fax to 815-385-9142 or mail to the McHenry Area Chamber of Commerce, 1257 N. Green Street, McHenry, IL 60050

NAME OF BUSINESS EXHIBITING: _____

CONTACT PERSON: _____ PHONE: _____

ADDRESS: _____ CITY: _____ ST. _____ ZIP: _____

EMAIL: _____ SIGNED: _____

VISA/MASTERCARD # _____ EXP. DATE: _____